



Office
for
Administrative Services

Peekskill City School District

Our mission is to educate and empower all students to strive for excellence as life-long learners who embrace diversity and are contributing members of a global society.

Administration Center, 1031 Elm Street, Peekskill, NY 10566-3499

Phone: (914)737-3300 ext. 1550/1551 Fax: (914) 788-7580

PLEASE POST IN APPROPRIATE AREAS

PERSONNEL BULLETIN #2021-177

ANTICIPATED VACANCIES

April 12, 2021

Position: PreK-12 Director for Special Education

The Peekskill City School District seeks an experienced, dynamic, and energetic instructional leader to work with the current Director of Special Services and fill the vacancy position of Pre-K -12 Director for Special Education - A visible, participatory leader that fosters a climate of collaboration and trust. - An experienced educator with a strong knowledge of the Special Education Curriculum and Instruction - Skilled with data analysis and data-informed decision making, - Solid knowledge of curricular and instructional trends and best practices as related to special education. NYS certification as a School District Administrator and Special Education are required. It is preferred that the successful candidate should have a minimum of five (5) years of teaching experience and a minimum of five (5) years of leadership experience in the area special education preferred.

CERTIFICATION/ QUALIFICATIONS:

- NYS Certification-School District Administrator required.
- Special Education certification required
- Multilingual applicants encouraged to apply
- Successful teaching experience
- Experience leading curriculum, instruction and assessment initiatives
- Solid knowledge of curricular and instructional trends and best practices as related to special education
- Ability to develop and evaluate teachers
- Ability to plan and supervise the work of others
- Excellent communication and interpersonal skills (oral, written and digital)

START DATE:

July 1, 2021 (anticipated)

SALARY RANGE:

- As per the Peekskill Administrator's Association (PAA) Contract- (\$116,704 - \$155,377) - based on experience

INSTRUCTIONS TO APPLICANTS:

All applicants should submit a letter of intent, resume, copy of certification, and three (3) professional letters of recommendation via OLAS by May 2, 2021, to: Dr. David Mauricio, Superintendent of Schools. Please no calls, faxes or emails.

If you are a Peekskill resident and/or a Peekskill Alumni and are interested in applying, please submit a letter of interest and resume to Dr. Joe Mosey, Assistant Superintendent for Administrative Services at personnel@peekskillschools.org

In addition, as part of the application process, you have been invited to participate in our Peekskill City School District digital interview for the Pre-K -12 Director for Special Education position. Please make sure that before you participate you have a valid New York State Administrator Certification (District Level). This process is part of the application process. It does not guarantee an interview.

Digital interviews are simple and easy, allowing us to get to know you a little better, and allowing you to tell your story in a way that's never been possible before.

While you may complete your interview on a PC or Mac, on any major browser, we recommend that you use the latest version of Google Chrome or Mozilla Firefox for the best possible experience. Alternatively, feel free to download our mobile app for iOS or Android Devices. Click below to get started!

[Pre-K -12 Director for Special Education](#)

Click to learn more about Peekskill:

[Recruitment Video](#)

[Welcome to Peekskill, NY \(video\)](#)

[District Highlights & Media Sites \(Flyer\)](#)

[Peekskill Schools In The News \(Article\)](#)

[Tour Our Schools \(Video\)](#)

The Peekskill City School District is an Equal Opportunity Employer and does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, or veteran status in hiring, educational programs and activities it operates. Candidates must submit to fingerprints clearance.

PreK-12 Director for Special Education

JOB DESCRIPTION

Duties and Responsibilities

Under the supervision of the Director of Special Services and Assistant Superintendents for Elementary and Secondary Instruction will carry out the following duties:

- Serve as the PCSD Special Education Quality Assurance Specialist to provide technical assistance, coaching and support to building leaders and special education staff
- Ensure all special education programs and services are aligned and implemented with fidelity
- Ensure chapter 408 compliance and implementation of Quality IEPs at the building level
- Ensure students have access to adequate Tier II and Tier III support services and monitor the implementation of specialized academic intervention programs
- Analyze and review data regularly that measures program effectiveness as well as student outcomes
- Evaluate the effectiveness of the current instructional programs (ICT, Life Skills, Special Classes)
- Strengthen Specially Designed Instruction
- Observe instruction, monitor and support teachers
- Provide professional development to teachers and staff
- Enhance our tiered literacy and math intervention and acceleration programs
- Ensure a K-12 aligned instructional program
- Support Positive Behavior Interventions and Supports
- Oversee the secondary transition programs
- Ensure implementation of IEPs in the classroom
- Collaborate with directors, assistant superintendents and school leaders

Other Duties:

- Performs and completes other duties and responsibilities as specifically determined by the Superintendent of Schools, Assistant Superintendents of Elementary and Secondary Instruction or Director of Student Services.

Conditions of Employment:

- PreK-12 Director for Special Education position is a tenure-track position.

Evaluation:

- Performance of this job will be evaluated annually by the Superintendent or Designee, pursuant to District APPR procedures.